

Risk assessment

ANGELS CORNER SCOUT CAMPSITE

Name of activity, event, and location	Angels Corner Camp Site	Date of risk assessment	15/05/2021 Modified JIO – 11/06/2021 and 1st August 2021 / PJ 21/08/21	Name of person doing this risk assessment	Laurence Parker Ivan Osborne Brian Soulby
		Date of next review	01/01/2022		

General Description

There are no residents staff and Kennet District do not undertake any cleaning ;
 The site is inspected for safety approximately monthly using a pro-forma check sheet – any work found necessary is carried out ;
 The Site is classified as Campsite for Scout Nights Away purposes.
 The Site is provided on a “Do It Yourself” basis. Users are required to check the Site before use and clean as necessary (providing their own materials) ;
 The Site is enclosed within a private area adjacent to Bucklebury Common ;
 Neighbouring roads may be used by very fast moving traffic ;
 The Site is a “minimum facility” site with grass and wooded areas ;
 The site has 4 concrete slabs for fire lighting. There is also a slab capping off a deep disused well that must not be used for fires ;
 A Water tap and basic manually flushing toilets are provided on site;
 There is a small cabin for equipment storage and emergency shelter. This contains tables, benches, tools and other essential equipment for users ;
 No activities are provided by Kennet District ;
 Target activities (shooting, archery, axe or tomahawk throwing) are not permitted.

Persons at risk Any person the site is liable to be at risk, including Young People, adult volunteers, visitors and trespassers.

Hazard and Risks Identified?	Control Measures taken by Kennet District Scout Council Extra controls that are required.	Additional Actions required by site Users
GENERAL SITE USE		
Site Capacity	Rules on Group Sizes and social distancing are set by Government, The Scout Association and the appropriate governing body for non Scout users.	Users must follow the appropriate rules at all times
	Kennet District does not set a limit on the number of persons allowed on site	Users are required to include numbers on site in their risk assessment.
Supervision	No supervision is provided by Kennet District	Users must ensure young people are adequately supervised at all times.

You can find more information in the [Safety checklist for leaders and at scouts.org.uk/safety](https://scouts.org.uk/safety)

Hazard and Risks Identified?	Control Measures taken by Kennet District Scout Council Extra controls that are required.	Additional Actions required by site Users
Falling Trees, Branches / Debris	Annual Tree Survey is completed by KDSC with work required completed within a reasonable timeframe.	All users of the site must conduct a visual inspection of the site before use. Any dangerous trees should be put out of bounds and notified to Kennet District for appropriate attention. Particular care must be taken in windy conditions. Partially fallen tress "hanging" in the branches of neighbouring trees pose a danger if climbed on.
Poisonous plants,	Common woodland plants that are dangerous may occur naturally on site. No action is proposed to remove these.	All users should be aware of common woodland poisonous plants. No plants should be pulled up or eaten.
Vermin (stinging and biting insects,, rodents & ticks etc).	Stinging and biting insects, rodents, deer and ticks have been observed on site. Kennet District checks approximately monthly for nests etc and will take any necessary action to remove or destroy them,	All users should be aware of the possible presence of, stinging and biting insects, rodents & ticks on site. If a stinging insect nest is present the user should take steps to make it safe and alert KDSC so that it can be dealt with. Parents must be made aware of the potential risk (Lyme's disease, Weil's disease, allergic reaction) and the need to check children on return and seek medical attention if necessary
Pond - potential risk of drowning	Kennet District provide sign warning of "deep Water"	Users must ensure children are made aware of the pond and rules prepared and monitored to ensure risks are minimised.
Well – several feet deep with water	The well has been securely capped	User must ensure fires are not lit on the slab covering the well.
Perimeter Fencing provided to prevent young people leaving site or unwanted guests entering site.	Kennet District carry out an Annual inspection of the perimeter fence and gate. Padlock supplied for the main gate.	All users should conduct a visual inspection of the fence line before using the site, take appropriate action to secure any gaps found and notify Kennet District of any problems found. Users must ensure the padlock code is scrambled at all times to prevent the code becoming known to non users.
Woodpile – nails, treated wood or painted wood that is dangerous to burn.	KDSC specify that only natural wood should be stored in the woodpile. KDSC review the woodpile annually and remove any wood that is unsuitable	All users should make sure that they wear suitable footwear around the woodpile Users must ensure no unsuitable timber or pallets are left on the site
Fires – wildfire spreading or hot ash	All fires to be created on the concrete fire pits or an alter fire. KDSC reserve the right to ban open fires in the summer months if the weather is unsuitable (Heat Wave)	Users must ensure fires are only lit on fire pits or altar fires Fires must not be lit on the Well cover slab. Users must ensure all fires are dowsed with water until cold and then the ash put in the ash bunker on departure of the site.
Cess Pit – toxic gases / drowning if person enters or falls in.	The manhole for the cess pit is fenced off and will be reviewed by KDSC on an annual basis. The fencing has "Do Not Enter" signs on the outside. A separate manhole has been installed at the rear of the toilet block to enable the use of elsan toilets without the risk of falling into the cess pit.	All users of the site should do a visual inspection of the fence before using the site, ensure it is secure, take action to remedy defects and notify Kennet District of any problems found Users must ensure elsan toilets are emptied here, the manhole flushed and left clean and the cover securely replaced

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Electricity – Old SSE Electric pole on the edge of site with live supply..	The electricity pole is fenced off and marked with “Do Not Enter” signs. Contracts have been placed to make the supply safe.	All users of the site should do a visual inspection of the fence before using the site, ensure it is secure, take action to remedy defects and notify Kennet District of any problems found
Cabin Fire Risk & Asphyxiation (Carbon Monoxide) Tripping Hazards	Kennet District does not provide any fire fighting equipment, smoke alarms or CO monitors. No cooking, naked flames or gas storage are permitted in the cabin. No sleeping is permitted in the Cabin No items are to be left behind by users without permission – anything left may be removed by Kennet District	Users must ensure the rules for use of the Cabin are known to everyone and are followed Users must ensure nothing belonging to the user is left in the Cabin on departure..
Unsecured or badly stored equipment falling	Tables and benches are stored upright and secured by a cord to prevent them falling. Other tools and equipment are stored in labelled locations.	Ensure all items are stored safely
Toilet block	Currently only two (of three) cubicles is fitted with a WC. This has no cistern and is flushed by pouring water from a bucket.	Users may install Elsan toilets in the other cubicles (A Green Field permit is required to use Elsan toilets). One elan toilet is available in the Cabin – it must be cleaned and returned if it is used. Elsan fluid must be provided by the user if required.
	Toilets are not cleaned by Kennet District	Users must ensure toilets are clean before and after uses. Users must provide all cleaning materials and toilet paper.
Chemicals (including liquid fuels, fire lighters, matches and lpg)	No chemicals (including liquid fuels, fire lighters, matches and lpg) are to be stored on site when it is not occupied without specific permission from Kennet District	Users must ensure these materials are stored safely and removed at the end of their use of the site.
	All appropriate chemicals must be safe for disposal to the cess pit and should be organic or eco friendly.	Users should ensure any materials they provide a meet these requirements
Routine Site checks	Kennet District carry out approximately monthly routine Site checks and record the results on a checklist. Appropriate steps taken to rectify any problems found.	Users are required to check the Site before use and take appropriate action to remove or isolate any risks found, notify Kennet District of an actions needed and, if necessary, amend or abandon their plans for using the site

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ASBESTOS		
Cabins	No survey has been carried out by Kennet District. A visual inspection has revealed no asbestos that needs attention. A SURVEY OF THE CABINS IS URGENTLY REQUIRED AND WILL BE ARRANGED	Ensure the surfaces of the Cabin are not penetrated.
Toilet block	The toilet block has recently (2020) been replaced. No asbestos has been used in the construction.	No action required.
Site	No survey has been carried out by Kennet District. At least part of one sheet that may contain asbestos has been observed in undergrowth adjacent to cabins. Visual inspection has revealed the sheet to in good condition with no evidence of degeneration.. A SURVEY OF THE SITE IS URGENTLY REQUIRED AND WILL BE ARRANGED	Maintain vigilance and report any material discovered that may potentially contain asbestos to Kennet District.

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FIRE		
Site	No specific measures (including provision of fire fighting equipment) are taken by Kennet District	Users are required to assess the risks of fire, prepare the required procedures (including assembly and evacuation) and provide the required equipment
Cabin	See "General Site Use" section for information	
	Activities that could give rise to fire are not permitted	Ensure that site rules on flammable activities are understood and followed.

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COVID RISKS	<p>Scout Advice 1 ; All activities must be delivered so as to safely manage the risk of transmission of COVID and, if this is not possible, they must not take place.</p> <p>Scout Advice 2 ; It's important to remember that we're still in the middle of the pandemic and we all have the duty to make sure we're following the letter and spirit of the guidance. Although there is no longer a legal requirement for many things, as Scouts, with a duty of care to others and to young people, we recommend and expect the application of good hygiene and covid-safe approaches to all our meetings, events, activities and residential experiences.</p>	
User Risk Assessments	Written User Risk Assessments are required to cover all activities (including Nights Away).and must include arrangements for ensuring every activity is Covid safe . Risk Assessments must show how current guidance on numbers, social distancing, face covering, hygiene, and the safe use of accommodation and sleeping areas will be complied with.	Users are required to prepare written risk assessments for each activity in accordance with Government and Scouting guidance and rules. The appropriate approval process must be followed.
Site capacity	Scout Headquarters imposes rules for using sites for activities and Nights Away	Ensure current guidance, rules and limit are adhered to
Infection spreading through physical contact with communal surfaces	Cabin equipment ; no measures taken by Kennet District.	Ensure equipment in cabin is cleaned (Covid) before and during use
	Other equipment (including frequently touched surfaces) ; no measures taken by Kennet District.	Ensure all equipment (including frequently touched surfaces - particularly toilets) are identified and cleaned (Covid) before and during use. Users are required to provide and remove all cleaning materials
Personal Hygiene	Kennet District Personnel to maintain personal hygiene when on site. Personal supplies of materials must be provided by individuals as none are provided by Kennet District.	Ensure all present are aware of, and practice good personal Hygiene, including frequent hand washing or application of gel. Personal supplies of materials must be provided by individuals as none are provided
Face coverings	Kennet District Personnel to wear face coverings in accordance with Government and Scouting guidance when on site. Personal supplies of materials must be provided by individuals as none are provided.	Ensure all users and visitors to site are aware of, and follow, current guidance and rules, particularly when inside.
Social Distancing	Kennet District personnel to endeavour to maintain adequate social distancing when outdoors and aim for 2 metres at all times when indoors	Draw up and enforce rules on social distancing to meet Government and Scouting guidance and rules.
Cabin	No specific measures taken by Kennet District.	Minimise number of people using the Cabin and minimise the time they spend inside

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Accidents and Emergencies	No specific measures taken by Kennet District	Ensure First Aid can be administered safely – this may require provision of PPE.
		Encourage injured parties to self administer First Aid where possible and appropriate.
Arrival and Departure	Bookings by more than one Group will not be accepted. No other specific measures taken by Kennet District	Ensure arrangements are made to minimise contact between individuals on arrival and departure
		Ensure users of public rights of way outside the Campsite are not put at risk (or cause a risk) due to our use of the Campsite
Overnight Stays (Nights Away Events)	No specific measures taken by Kennet District	Users must ensure all current Government and Scouting guidance and rules are followed

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